



HILL GRANGE SCHOOL

COLLEGE ROAD, HANDWARA

NOTICE FOR ONLINE REGISTRATION(2021 – 22) FOR NURSERY CLASS

Please visit the School Website www.thehillgrangeschool.com

ELIGIBILITY: CHILDREN BORN BETWEEN 1ST JANUARY 2018- 31ST OCTOBER 2018

This is for information of all parents who wish to register their children for the **Academic Session 2021-2022**. Online Registration for **Nursery Class** (application for shall be available shortly)

REGISTRATION PROCEDURES AND GUIDELINES:

- **A VALID PHONE NUMBER OF FATHER & MOTHER AND E-MAIL ID WILL BE REQUIRED AT THE TIME OF REGISTRATION.**
- **LATEST** digital Coloured Passport size Individual Photographs of the Child/Father/Mother and Family Photograph will be required.
- Photographs should be with white background having clear face recognition. The photograph should be only of the face. No full length photograph will be entertained.
- Old/Scanned Photographs will not be accepted at all and the said form will be liable for cancellation.
- **Photo** 4 in number passport size will be required at the time of the registration **(Photo Required for uploading)**
- Blood Group of the Child will be required at the time of Registration.

THE FOLLOWING SCANNED DOCUMENTS WILL BE REQUIRED DURING ONLINE REGISTRATION PROCESS.

All documents to be self-attested.

- i. **Registration Acknowledgement Slip** **(Printable Parent Copy)**
- ii. **Undertaking Form (to be duly filled, signed and can be attached with Registration Form).**
- iii. **Date of Birth Certificate** of the Child **(Document Required for uploading)**
 - ❖ Issued by Municipal Corporation or Any other Competent Authority (for urban Area Only)
(Under Process DOB will not be accepted)
- iv. **Photo ID Proof of Child / Father and Mother** **(Document Required for uploading)**
 - ❖ Aadhaar Card (Mandatory) front and back side of parents.
Only front side of the Aadhaar card of child to be required. **(Required but not mandatory)**

- v. **Residential ID Proof** **(Document Required for uploading)**
- a. **Documents which can be considered as proof of residence of parent/ child.**
- i. Paid Electricity Bill
- ii. Election Card
- (Please note that your residential proof should be the same as filled by you on the registration form).**
- vi. In Case of Alumni, **Provisional-cum-Character Certificate / Qualification certificate.**
(Document Required for uploading)
- vii. In Case of a Sibling studying in our school, please provide Admission number and latest paid fee receipt.
- viii. In Case of the following Categories EWS. **(Document Required for submission)**
- i. EWS/ BPL certificate and pre- requisites
- **Medical Fitness certificate of the child by a Registered medical practitioner required & can be attached with:**

Note:

- **IF THE REGISTRATION FORM IS NOT SUBMITTED ON THE SPECIFIED REGISTRATION DATES, it will not be entertained.**
 - If any document is found to be false/fabricated or incomplete, the registration of the Child will get cancelled without any intimation to the Parent.
 - After successful completion of Online Registration by the Parent, the same will be verified by the School Authorities. The Decision of the Admission Committee HGS regarding Admission of the Child will be final only after the successful verification of the documents.
 - Rejection of registration will be non – negotiable.
 - Only those children are eligible for Registration whose Date of Birth falls within the criteria decided by the School Management i.e. **1ST JANUARY 2018- 31ST OCTOBER 2018.**
 - Either **Father or Mother** can fill up the Registration Form.
 - A Guardian can apply **only in our school other than Parent which can be entertained after scrutinizing the all documents**
 - Telephone **HELP-DESK WILL BE AVAILABLE FOR ONLINE REGISTRATION PROCESS (9:30am – 3pm)**
 - **#7298615123, 7006550349**
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- **ONLINE REGISTRATION DATES WILL BE INTIMATED ON THE SCHOOL WEBSITE.**
 - **CRITERIA FOR SELECTION WILL BE THROUGH DRAW OF LOTS.**

Sd/-
PRINCIPAL